



Torphins Community Council

Serving the Electoral Districts of Torphins, Campfield and Tornaveen
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46th Annual General Meeting Meeting Minutes Thursday 6th June 2024 at 7:00 pm Learney Hall, Torphins.		
Item No.	Description	Owner
1.	<p>Present: Peter Argyle (PA) (Chair); Andrew Brazier (AB); Eric Day (ED); John Lucas (JL); Will Maclean (WM); Liz Moore (LM); Colin Rouse (CR); Stephen Salter (SS);</p> <p>In Attendance: Cllr Sarah Brown (SB); Robbie Dow (TORCH) (RD).</p> <p>Apologies: Iain Firth (IF); Andrew Macpherson (AM); Cllr. Geva Blackett (GB);</p> <p>Not Present: Cllr Anouk Kloppert (AK);</p>	TCC
2.	<p>Minutes of Annual General Meeting Thursday 1st June 2023</p> <p>The minutes were reviewed and adopted by proposal of Stephen Salter and seconded by John Lucas.</p>	PA
3.	<p>Outgoing Chairman's Report:</p> <p>The Chairman presented his report, which was accepted unanimously. The main focus of activity this year has been the Hill of Fare Wind Farm Application by RES. TCC has engaged extensively with the community, with surveys demonstrating strong opposition to the proposals. TCC appreciates the interest and involvement of the community, thanking all for their contribution to the debate. Accordingly a unanimous decision to oppose the application was passed by TCC, who proceeded to submit an extensive and detailed representation as a Consultee to the ECU.</p> <p>There has been activity on a range of local issues documented in our TCC Action Log, however there is slow progress in many areas in these times, despite the valued efforts by Cllr Sarah Brown and Cllr Anouk Kloppert. The Chairman extended his thanks to all TCC members for their work over the year, with particular note of the success with the production by CR of the Newsletter and distribution by the team. WM was thanked for his Secretarial work and ED as Treasurer and organiser of Christmas lights.</p> <p>TORCH Report:</p> <p>Robbie Dow, Chairman of TORCH attended to present the report of operations during the year. See the report attached.</p> <p>PA thanked Robbie for his leadership of TORCH and the whole volunteer team for their valued and very successful efforts.</p>	PA RD
4.	<p>Outgoing Treasurers Report and Annual Accounts:</p> <p>See attachment.</p> <p>The Annual Report and Accounts were presented by the Treasurer and adopted by proposal of PA, seconded by WM.</p>	ED
5.	<p>Election 2024:</p> <p>Under the new single election date every three years for CC introduced by Aberdeenshire Council the elections will be conducted in September 2024. All members continue in place until that time.</p>	

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6.	<p>Election of Officers: All Officers stand down and stand for re-election. Peter Argyle accepted nomination as Chairman. Proposed LM, Seconded SS. Andrew Macpherson nominated and accepted as vice chair. Proposed WM, Seconded JL. Treasurer: Eric Day nominated and accepted. Proposed JL, Seconded PA. Secretary: William Maclean nominated and accepted. Proposed LM, Seconded ED.</p>	<p>Cllr SB Chair</p> <p>Chair Chair</p>
7.	<p>Annual Review of TCC Constitution: The Constitution is required to be updated to meet the new single election date for CC across Aberdeenshire. A draft of the new Constitution is attached. TCC reviewed the proposed revised Constitution, which is required to be approved by Marr Area Office in advance of adoption by TCC at a Special Meeting on 4 July 2024. Changes are due to the new single election date for CC across Aberdeenshire. Approval of the draft revised Constitution was proposed by JL and seconded by SS. The draft will now be submitted to Marr Area for approval prior to adoption at the Special Meeting on 4th July 2024.</p>	TCC
8.	Close meeting: 7:30 pm	All

Torphins Community Help (TORCH) report by Robbie Dow

Thank you Chair,

This past year has been one of consolidation for TORCH following the efforts to establish a base at the Mid Deeside church.

Our committee members have been inducted in the start-up and operating procedures for the community generator and an operating manual has been created and left with the generator so if any of the committee members are not available then anyone can operate it. An access protocol has also been created for the container with a key box about to be put in place.

We identified a potential condensation issue in the container and are very grateful for the help from TCC committee members with their advice and support in achieving a solution which should be resolved shortly.

We are currently drawing up a process manual for responding to an incident. This manual will cover everything from initial callout to arriving at the church, dealing with the response and the aftermath. We are working with the Aberdeenshire Council resilience team on this as they see this could potentially be used as a template for other community resilience groups. TORCH participated in a community resilience conference at the Beach Ballroom in October 2023 and helped facilitate some of the sessions. This conference was organised by Aberdeen City and Aberdeenshire Council and we have been asked to participate in another conference this autumn.

Aberdeenshire Council are very interested in the progress made by TORCH and community resilience officer Ami Bluman has visited our base and met TORCH committee members. They see the TORCH model as something that could be replicated in other communities. We continue to give advice and support to other communities seeking to set up their own resilience group, the latest being Luthermuir community council who contacted us for guidance.

I am very grateful for the on going support from Colin Guy and his team at Mid Deeside Church. There has been an incredibly positive working relationship there and the church are keen for that to continue.

With that in mind, and given the situation with the Learney hall, TORCH are now planning to apply for full permanent planning permission for the storage container at the church with the support of Mid Deeside Church and the Aberdeenshire Council resilience team.

The small generator which was previously located at the Learney Hall is now situated at Tornaveen Hall along with other equipment and Tornaveen now considers itself to be resilient.

TORCH is now planning to hold a volunteer event in the autumn at the church to brief our current list of volunteer helpers and hopefully attract some more. This will be an opportunity to show them the set up at the church, how we would respond in an incident and what help our volunteers would give.

TORCH has come a long way since the days of Storms Malik and Corrie in January/February 2022, but we are not complacent and are continuing to update and improve how we can educate and inform the community to be prepared and be a good a neighbour to those who need assistance.

Most of all we remain vigilant and ready to respond if our community needs us.

Thank you.

Robbie Dow

Report of Treasurer for Year to 31 March 2024

<u>TORPHINS COMMUNITY COUNCIL ACCOUNTS</u>			<u>1st APRIL 2023 - 31st MARCH 2024</u>		
<u>INCOME</u>			<u>EXPENDITURE</u>		
Balance C/Fwd		£16,262.09			
<u>TCC</u>			<u>TCC</u>		
Aberdeenshire Council – Community Council Administration Grant	£463.60		Web Site Management – Brian Murray		£602.21
Profits from TCC Whisky Board at Gala	£79.00		Web Site Management – Brian Murray		£158.40
Donations from Carols round the Christmas Tree	£247.05		Barrel Creations – Replacement Metal Bands		£40.00
			Torphins Gala – Hire of Pitch		£25.00
			Annual Data Protection		£35.00
			Remembrance Wreath – John Lucas		£23.98
<u>Xmas Lights</u>			News Letter Printing – Imprint Printing		£85.00
Donation from Bread of Life for Maintenance	£700.00		News Letter Printing – Compass Printing		£396.00
Donation from Bread of Life for New Lights	£1,000.00		Mulled Wine, Mince Pies etc. E Day		£108.28
Aberdeenshire Council Matched Funding - New Lights	£981.55		Zurich Insurance		£224.73
					<u>£1,698.60</u>
		<u>£2,681.55</u>			
			<u>Xmas Lights</u>		
			New Xmas Lights		£1,818.60
			Stainless Steel Fittings – Scewfix		£86.96
			PAT Testing Lights – Sarah Fraser		£40.00
			Connectors – Jc Electrics		£144.50
			Cable Ties – Screwfix		£25.86
			Christmas Tree Bag – Amazon		£34.96
					<u>£2,150.98</u>
			<u>Hardship Fund</u>		
			Food for Pantry – Costco		£117.13
			Food for Pantry – Costco		£151.75
			Food for Pantry – Costco		£169.63
			Tarpaulin for Logs – Amazon		£26.99
			Christmas Selection Boxes for Pantry		£20.25
			Food for Pantry – Costco		£128.37
			Donation to Torphins School Hardship Fund		£500.00
			Laundry ECO Eggs for Pantry – Amazon		£71.15
					<u>£1,185.27</u>
			<u>TORCH</u>		
			Container for Generator – Greenwell Equipment		£3,060.00
			Padlock for Container – Greenwell Equipment		£96.00
			Gifts to Nick Edgar's men for services		£80.00
			Gifts to Nick Edgar's men for services		£15.60
			Supply Kit for Generator – Powerwasher Services		£478.80
			Hygiene Course – Noleen Punchard		£15.00
			Flue Installation _ Power Washer Services		£336.00
			Moisture Absorbers for Generator House		£95.00
			Zurich Insurance		£69.00
					<u>£4,245.40</u>
			<u>Total Income</u>		<u>£19,733.29</u>
			<u>Less Total Expenditure</u>		<u>£9,280.25</u>
			<u>Bank Balance as 31st March 2024</u>		<u>£10,453.04</u>
<u>TCC</u>	<u>Bank Balance at 31/3/2023</u>	£1,075.24	<u>TORCH</u>	<u>Bank Balance at 31/3/2023</u>	£13,351.85
	<u>Income</u>	£789.65		<u>Income</u>	NIL
		£1,864.89		<u>Less Expenses</u>	£4,245.40
	<u>Less Expenses</u>	£1,698.60		<u>Balance C/Fwd</u>	£9,106.45
	<u>Balance C/Fwd</u>	£166.29			
<u>Xmas Lights</u>	<u>Bank Balance at 31/3/2023</u>	NIL	<u>Hardship Fund</u>	<u>Bank Balance at 31/3/2023</u>	£1,835.00
	<u>Income</u>	£2,681.55		<u>Income</u>	NIL
	<u>Less Expenses</u>	£2,150.98		<u>Less Expenses</u>	£1,185.27
	<u>Balance C/Fwd</u>	£530.57		<u>Balance C/Fwd</u>	£649.73

Eric Day
Treasurer